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MINUTES
BOARD OF TRUSTEES
SPECIAL MEETING
GRUPE CONFERENCE CENTER
JUNE 11, 1976
1:00 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Dr. Eugene Brain, in Grupe Conference Center on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Dr. Eugene Brain, Chairman
Mr. Philip Caron, Vice Chairman
Mr. Herbert L. Frank
Mr. Paul Schaaake
Mrs. Catherine Hunter

Others

Dr. James E. Brooks, President
Dr. Jimmie Applegate, Faculty Senate Chairman
Ms. Louanne Luehrs, Chairperson, Student Board of Control

APPROVAL OF MINUTES

MOTION NO. 4351: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve the minutes for the special meetings of May 14, 1976 at 4:00 p.m. and 8:00 p.m. The motion carried.

CHANGES TO THIS AGENDA

The following changes to the agenda were noted:

IV. Reports: Deletion of item C. Administrative Code

Addition of item E. Botany Greenhouse
" " " F. Information items

VII. New Business: Delete item A.2. 1976-77 Operating Budget
" item A.4. 1977-79 Operating Budget Proposal
" item B.4. Recommendations on Administrative Salary Adjustments
" item B.6. Settlement Agreement--Lois Owen

Dr. Brooks requested that the items in Dr. Harrington's area under New Business be considered first to allow Dr. Harrington to be released to participate in the Phi Kappa Phi First Annual Initiation Ceremony.

REPORTS

Status of Reserves and Budget Changes Through Budget Change #340

MOTION NO. 4352: Mr. Frank moved, seconded by Mr. Schaaake, to accept the Status of Reserves and Budget Changes Report Through Budget Change #340. The motion carried.

Consultant's Fee--Central Monitoring and Control System #422

Mr. Jones presented the board with information regarding the amount of the consultant's fee on this contract in response to questions which had been raised by the board at its meeting in May.

Administrative Code

Copies of the proposed Administrative Code of Personnel Policy and Procedure were distributed to members of the board. Dr. Brooks indicated this item would appear on the agenda for the next Board of Trustees meeting.

Retirement Rules and Regulations

Mr. Jones reported on the status of the proposed changes to the Retirement Rules and Regulations which the board had been advised on May 14, 1976 that they would be asked to consider. Mr. Jones noted that an interinstitutional effort will be made to achieve uniformity among the institutions of higher education with regard to retirement rules and regulations. It is expected that the Interinstitutional Academic and Business Officers will propose for consideration that all the institutions adopt the University of Washington/Washington State University rules with the exception of several provisions. Mr. Frank asked again for information regarding the averaging of the two highest year's salaries and how the cost progresses from year to year. Mr. Jones was asked to present the proposed rules and regulations changes in one package.

Dr. Newschwander asked to speak regarding the retirement rules and regulations, and did so. Dr. Brain asked Dr. Newschwander to present his information in written form at the same time Mr. Jones presents his packet of information to the board.

Botany Greenhouse - Consultant Selection

Mr. Jones reported that the architectural firm of Fred Bassetti & Company has been selected to provide consultation services in the design of a greenhouse and wall enclosure west of Dean Science Hall. Construction is tentatively scheduled to begin in July, 1977, subject to the approval of construction funding by the State Legislature.

Dr. Comstock--Executive Interchange Program

Dr. Harrington announced that Dr. Dale Comstock has been accepted for participation in the Executive Interchange Program sponsored by the President's Commission on Personnel Interchange. Dr. Comstock has participated in interviewing sessions which will help determine an appropriate and rewarding assignment for him. Dr. Harrington noted it was an honor for Dr. Comstock to be chosen for this program as a total of eight people from across the United States will be participants.

Non-renewal of Contract

Dr. Harrington advised the board of the non-renewal of contract for Dr. Bernard R. Jackson. Dr. Harrington noted the board had advised the administration that board action was not necessary the last time these circumstances had existed so the matter was being presented as an informational item.

Final Report of the Ad Hoc Task Force on Minority Concerns

Dr. Harrington indicated the board members had been sent through the mail a copy of the final report of the ad hoc Task Force on Minority Concerns. Dr. Harrington extended his congratulations to the committee working on the report.

Settlement Agreement--Mr. Pickles

Mr. Milam reported to the trustees regarding the settlement with Mr. Alfred Pickles, former CWSC chief of campus police. Mr. Milam noted Mr. Pickles has agreed to waive all right, interest, claims or causes of action against the College and its employees and representatives arising from or related to his employment relationship with the College. He will withdraw the appeal of his termination filed with HEPB, his complaint filed with E.E.O.C. and his complaints filed with the Human Rights Commission. Mr. Pickles has agreed to the repayment of \$1,162.94 and that amount will be credited to the various accounts of the institution. This amount represents repayment for expenditures questioned by an April 29, 1976 Internal Auditor's Report.

OLD BUSINESS

MOTION NO. 4353: Upon recommendation of the Nominating Committee, Mr. Frank moved, seconded by Mr. Caron, that Mr. Paul Schaae be elected Chairman of the Board and that Mrs. Catherine Hunter be elected Vice Chairman of the Board for the 1976-77 year. The motion carried.

EXECUTIVE SESSION

The chairman recessed the meeting to allow the board to go into Executive Session at approximately 1:50 p.m. The Chairman reconvened the special meeting at approximately 2:45 p.m.

NEW BUSINESS

Administrative Affairs

Naming Fine and Applied Arts Building

MOTION NO. 4354: Mr. Frank indicated it gave him great pleasure to move that the Fine and Applied Arts Building be named the Reino W. Randall Hall. The motion was seconded by Mrs. Hunter. The motion carried unanimously.

It was noted by Dr. Brooks that Mr. Randall has given meritorious service to the college during his 38 years at Central Washington State College.

Distinguished Service Recognition for Retiring Civil Service Employees

MOTION NO. 4355: Mr. Schaae moved, seconded by Mrs. Hunter, to grant the status and privileges of "Distinguished Civil Servant" to the following retired employees. The motion carried.

Mrs. Lois Breckon, Administrative Assistant B, Registrar's Office
Mrs. Stephanie Frederick, Accountant, Business Office
Mr. Charles Elkins, Construction Coordinator, Facilities Planning
Mr. Byron Bunkelman, Custodian II, Physical Plant
Mr. Marvin Johnson, Maintenance Supervisor, Physical Plant
Ms. Frances Beach, Cook II, Food Services

Resignation--David Evans

MOTION NO. 4356: Mr. Schaaque moved, seconded by Mrs. Hunter, to accept the resignation of David L. Evans, College Editor and Lecturer in Mass Media, effective August 31, 1976. The motion carried.

Appointment of Associate Director of Computer Services

MOTION NO. 4357: Mr. Frank moved, seconded by Mr. Schaaque, to approve the appointment of Patsy G. "Connie" Williamson as Associate Director of Computer Services, effective June 14, 1976. The motion carried.

Academic Affairs

Leave of Absence

MOTION NO. 4358: Mr. Caron moved, seconded by Mrs. Hunter, to approve the following leaves of absences. The motion carried.

Juana R. Horn, Assistant Professor of Foods and Nutrition, leave of absence effective for the 1976-77 academic year, time not to count towards seniority

Margaret Ahrens Sahlstrand, Assistant Professor of Art, requests that leave of absence for 1976-77 be changed from two-thirds time (as approved by Board of Trustees on March 19, 1976) to one-half time, time to count towards seniority

Appointment/Reappointment

MOTION NO. 4359: Mr. Frank moved, seconded by Mr. Schaaque, to approve the appointment/reappointment of Ann E. McLean, Assistant Professor of Media Instruction, appointment for twelve months beginning June 1, 1976. The motion carried.

New Appointments

MOTION NO. 4360: Mr. Schaaque moved, seconded by Mrs. Hunter, to approve the following new appointments. The motion carried.

Paul R. Erickson, Assistant Professor of Accounting, appointment effective for the 1976-77 academic year

Gerald J. Logan, Adjunct Lecturer of Education, appointment to begin summer quarter, 1976 and continue until further notice

Department Chairmen Appointments

MOTION NO. 4361: Mrs. Hunter moved, seconded by Mr. Schaaque to approve the recommended Department Chairman Appointments with the exception of Russell W. Hansen, Department of Sociology. The motion carried.

The following appointments were approved for Department Chairmen. (All appointments are subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual.)

Anthony Canedo, Professor of English, appointment as Chairman of the Department of English, effective September 1, 1976 and running through August 31, 1980
Robert Y. Dean, Professor of Mathematics, appointment as Chairman of the Department of Mathematics effective September 1, 1976 and running through August 31, 1980
Gary C. Frederick, Associate Professor of Physical Education, Health and Leisure Services, effective September 1, 1976 and running through August 31, 1980
John Q. Ressler, Associate Professor of Geography, appointment as Acting Chairman of the Department of Geography, effective September 1, 1976 and running through June 30, 1977
John L. Silva, Assistant Professor of Psychology, appointment as Acting Chairman of the Department of Psychology, effective September 1, 1976 and running through June 30, 1977
George Stillman, Professor of Art, appointment as Chairman of the Department of Art, effective September 1, 1976 and running through August 31, 1980

MOTION NO. 4362: Mrs. Hunter moved, seconded by Mr. Schaaake, to approve the appointment of Russell W. Hansen, Assistant Professor of Sociology, as Chairman of the Department of Sociology, effective September 1, 1976 and running through August 31, 1980 (the appointment subject to the provisions listed in Part VII, page 13 of the Policies and Procedures Manual). The motion carried with Mr. Frank voting no.

Interim Deanship for School of Arts and Humanities

MOTION NO. 4363: Mr. Frank moved, seconded by Mrs. Hunter, to approve the appointment of Zoltan Kramar, Associate Professor of History, as Interim Dean of Arts and Humanities, effective September 1, 1976 and running until September 1, 1977, or until a permanent Dean is appointed, whichever comes first. The motion carried.

Promotions

MOTION NO. 4364: Mr. Caron moved, seconded by Mrs. Hunter, that the promotions list submitted by the President be approved. The motion carried. (See attachment no. 1 to these minutes)

Tenure

MOTION NO. 4365: Mr. Caron moved, seconded by Mrs. Hunter, to defer the tenure decision on Mr. George G. Town until the academic year 1976-77. Mr. Town will be employed for the academic year 1976-77, his fifth year at Central Washington State College. The motion carried with abstentions by Mr. Frank and Mr. Schaaake.

Dr. Charles McGehee, President, Ellensburg Chapter American Association of University Professors, voiced objection that tenure for any faculty member be deferred on the basis of any consideration other than of an academic nature. Dr. Harrington indicated he would have more information and be in a better position to make a recommendation next fall.

Resolution NO. 76-4

MOTION NO. 4366: Mr. Frank moved, seconded by Mrs. Hunter, that the proposed resolution be approved with the deletion of the words, "and to pursue second careers" (in the third paragraph of the resolution). The motion carried.

Fee Increase

MOTION NO. 4367: Mrs. Hunter moved, seconded by Mr. Caron, to approve the requested tuition increase for children in the Child Study Program, from \$75.00 to \$80.00 per quarter. The motion carried.

Business Affairs

Waiver of Student Building Use Fee

MOTION NO. 4368: Mr. Schaaake moved, seconded by Mr. Caron, to accept the recommendation of the Vice President for Business and Financial Affairs that all tuition, operating, and service and activities fees waived by the Board of Trustees pursuant to statute shall not include the \$25.00 Student Building Use Fee effective Fall Quarter, 1976. The motion carried.

It was pointed out that the bond covenant does not allow such a waiver. It was noted that an investigation disclosed other forms of financial aid would be available to most students to make up the difference they would be required to pay.

1977-79 Capital Budget Proposal

Mr. Jones outlined the procedure (hearings with department chairmen, etc.) by which the Proposed Capital Projects list for 1977-83 was developed. A discussion followed which included information concerning the key to the code classifications, OSHA Compliance, and the relative position of various items on the list. Mr. Jones indicated the item would be placed on the board agenda for June 26. Mr. Schaaake asked that the board be provided with information as much before the 26th as possible so there would be time for each board member to consider the material prior to the meeting.

1977-79 Operating Budget and Budget Proposal

Mr. Jones spoke briefly on these two agenda items. They will appear for action on the next Board of Trustees' meeting agenda.

Faculty Senate Chairman

Dr. Jimmie Applegate the new Chairman of the Faculty Senate asked to speak to the Board of Trustees. He extended congratulations to the new officers of the board and briefly discussed promotions, administrative salaries (suggesting the list of proposed administrative salary increases should be processed by the Faculty Senate), the election vote on Collective Bargaining (less than 10% of the faculty voting did not vote for an agent), and the deferral of Mr. Town's tenure (tenure should be based on academic conditions), indicating concern about the implications of delaying tenure.

NEXT MEETING

The next meeting of the board was tentatively set for June 26, 1976.

ADJOURNMENT

The meeting was adjourned at approximately 4:00 p.m.

PROMOTIONS RECOMMENDED, 1976-77

Attachment No. 1

by President Brooks

Program "06"

TO PROFESSOR	Department	Years	Pres Step	Proposed Step	Cost
		in Rank			
Jay E. Bachrach	Philosophy	7	14.0	16.0	\$1247
Wolfgang W. Franz	Bus/Econ	4	14.0	16.0	1247
Richard R. Fairbanks	Art	10	13.0	16.0	1812
Helmi S. Habib	Chemistry	9	15.0	16.0	681
Joseph S. Junell	Education	5	12.0	16.0	2380
Zoltan Kramar	History	7	11.5	16.0	2664
Albert L. Lewis	Communication	6	14.5	16.0	966
Helen M. McCabe	Leisure Studies	5	12.0	16.0	2380
John E. Meany	Chemistry	7	13.5	16.0	1531
Dolores J. Osborn	B.Ed.&Adm.Mgt.	6	15.0	16.0	681
Patrick R. O'Shaughnessy	Bus/Econ	6	13.0	16.0	1812
William B. Owen	Mathematics	7	16.5	17.5	727
Howard B. Scott	Psychology	5	15.5	16.5	698
Harry S. Sutherland	Education	8	15.0	16.0	681
					\$19,507

TO ASSOCIATE PROFESSOR

John F. Carr	Biology	4	11.0	12.0	563
Ronald W. Hales	T. & I.E.	6	9.0	10.0	566
M. Nancy Lester	Foreign Lang.	6	11.5	12.5	566
Dennis L. Martinen	Education	6	11.5	12.5	566
Duncan M. McQuarrie	Psychology	6	11.0	12.0	563
Christos Papadopoulos	Art	8	10.5	11.5	563
Ned Toomey	English	9	10.5	11.5	563
Gordon H. Warren	History	5	9.5	10.5	567
					\$ 4,517

Total for "06" \$24,024

Program "05"

TO PROFESSOR

William D. Schmidt	Library	5	12.0	16.0	\$ 2,901
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TO ASSOCIATE PROFESSOR

Janice O. Baker	Library	7	5.0	10.0	3,390
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Total for "05" \$ 6,291

6/11/76